

# Regular Meeting of the Board of the Evergreen Project

April 15, 2021 @ 2pm Eastern / 11am Pacific

## I. Call to order

J.Boyer called the meeting to order at 2:00pm.

## II. Roll call

The members present were:

- Jason Boyer
- Jessica Woolford
- Jeanette Lundgren
- Anna Goben
- Galen Charlton
- Debbie Luchenbill
- Chris Owens
- Chris Burton
- Tiffany Little

### Members absent:

- None

### Guests present:

- Rogan Hamby
- Lynn Floyd

## III. Approval of Minutes

- Minutes from the 3/18/21 meeting are here:
- J.Woolford moved to accept the minutes as written. Seconded by G.Charlton.
- **ACTION**: Minutes approved.

## IV. Treasurer's report

Written report is available here:

<https://docs.google.com/document/d/16Ci6RMn5LCNgUEpsR7wNQbWSdie16LEkbUSKCH1v2o/edit>

- Overall positive financial situation.

- 990 in progress.
- Primarily financial issue still at hand are the ongoing transfer of funds and trademarks from the SFC
- Post-conference, we will potentially have enough money in the bank to have resources to guide strategic planning.

## V. Committee reports

### Release Team (G.Charlton)

- 3.7.0 was just released, with 3.7.1 expected to soon follow
- Next step will be forming the 3.8 release team

### Outreach Committee (R.Hamby)

Written report available here:

<http://list.evergreen-ils.org/pipermail/board/2021-April/000254.html>

- Busy with conference and annual report
- Ten additional videos have been added to the YouTube channel, courtesy of NC Cardinal, on the basics of the staff client. There will be additional Cataloging Working Group recordings coming soon.

### Fundraising Subcommittee (G.Charlton)

- No update.

### Conference committee (A.Neiman)

Written report is available here:

<https://docs.google.com/document/d/1DA9aWba8q-VyMycnb2UUsj6So-Fj2aM25LEBpb7dePY/edit>

## VI. Old Business

### SFC Transition (J.Boyer)

- Dilly working on certified letter.
- Asked G.Charlton to request an invoice so we can ship them something

## Conference cancellation

- No update.

## Strategic Planning

- No update.

## 2021 Elections (J.Woolford/J.Lundgren)

- Winners of the election are Lynn Floyd, Joe Knueven, and Katie Greenleaf-Martin.
- J.Lundgren: When would the new members start? Normally it would be at the conference, but since the conference is in May this year, do they start in May?
  - J.Woolford: The outgoing board members' last meeting would be the one in May.
  - G.Charlton: The bylaws may need to be nailed down a bit. The relevant section is the terms, which are tied to the Board's official annual meeting which has always been associated with the in-person conference. It also says that the terms shall begin at the annual meeting. Opinion should be that in May we should welcome the new members who would begin at the start of that meeting, and holding Board officer elections at that time. This would be the last form meeting of the outgoing members, although their power to vote in anything brought to vote via email would last until the beginning of the May meeting.
  - J.Boyer: Should name a month for annual meeting because it doesn't need to be in May. This can be considered by a subcommittee and brought to an email vote.
    - **ACTION:** G.Charlton, L.Floyd, D. Luchenbill and J.Boyer will pursue this.

## VII. New Business

### Officer Elections

- G.Charlton: Looking at section 5.2 of the bylaws, we need to prepare to have the Board officers election happen during the May meeting.
- After discussion, the proposed slate of officers to be discussed at the May meeting shall be:
  - J.Lundgren: President
  - C.Burton: Vice-President
  - G.Charlton: Treasurer
  - T.Little: Secretary

## Board Transitions (G.Charlton)

- Propose to establish a Board Finance Committee to build in one or two other people who know the details of how the books work.
- Additionally a Treasurer's Handbook is being created, but having the additional people is a good idea.
- J.Boyer: Since this would be a committee, no reason incoming members can't join. We will discuss at the May meeting.

## VIII. Adjournment

D.Luchenbill moved to adjourn the meeting. J.Lundgren seconds.

The meeting was adjourned at 2.38pm. The next meeting of the Board of the Evergreen Project will be June 17, 2021.

Respectfully submitted,  
Tiffany Little, *Secretary*