

# Regular Meeting of the Board of the Evergreen Project

Jul 15, 2021 @ 2pm Eastern / 11am Pacific

## I. Call to order

J.Lundgren called the meeting to order at 2:12pm.

## II. Roll call

Members Present	Members Absent	Guests
J.Lundgren	T.Little	
G.Charlton	D.Luchenbill	
L.Floyd	Katie Greenleaf-Martin	
C.Burton	J.Knueven	
C.Owens		

## III. Approval of Minutes

- Minutes from the previous meeting were not available at the time of this meeting, so this action was tabled until the August meeting.

## III. Treasurer's Report

- Financial position unchanged since previous meeting.
- Only outflows were the Quickbooks subscription and final month of Hop.in subscription.
- Reconciliation is still in progress.
- Invoice for the SFC in progress and will be submitted to J.Lundgren shortly.

## V. Committee reports

### Release Team (G.Charlton)

- Dates have been set for Feedback Fest and Bug Squashing weeks.
- Release looking to shape up to be primarily interfaces being ported to Angular, including call number/item editor; various bits of Acquisitions; and likely the introduction of an experimental patron management interface.

### Outreach

- Written report here: <http://list.evergreen-ils.org/pipermail/board/2021-July/000275.html>
- G.Charlton: Agree that Hop.in is okay for the Hackaway, but an alternative should be looked at for future online conferences, even if that means that it is more expensive.

### Fundraising (J.Lundgren)

- J.Lundgren: Per Rogan's written report for Outreach, the search for a Redbubble alternative has been paused until the transitions are complete.

### 2021 Online Conference Committee (J.Lundgren)

- No update.

## VI. Old Business

### SFC Transition (J.Lundgren)

- As soon as invoice from G.Charlton received, will reach out via ticket system to the SFC to make sure Jeanette is listed as a contact and figure out next steps.
- J.Lundgren will also make sure the attorneys have all the info needed to follow up as well.

### Conference cancellation (J.Lundgren)

- The action from the last minute was to wait to hear from the attorneys.
- From Debbie's email to Jeanette: Has not heard anything further from conference hotel.

## Strategic Planning (C.Burton)

- Intention was to get feedback from the Board and the listservs if possible. One option was to send a survey asking some questions like what do you like about Evergreen, what opportunities and weaknesses exist.
- Financial position has changed due to the digital only conference model. So we have some funds available to move forward with some things.
- The goal was also to identify our mission and values, stakeholders, and what we can do to serve those stakeholders and increase our scope.
- Another suggestion was to reach out to non-Evergreen libraries and see why they haven't considered moving to Evergreen, or even if they've heard of Evergreen.
- Looking at a 5 year term for a strategic plan.
- Also discussed was community health, including what we can do to expand the community, including more users as well as contributors. Our core group of developers is small and we're necessarily very dependent on the skills and availability of only a few people.
- Also discussed was cultivating more developers to increase that available pool of skills. There are some resources now that didn't previously exist such as YouTube videos and the Equinox learning academy, but more can be done.
- **TEP Discussion:**
  - J.Lundgren: Survey is a great idea. Would be beneficial to target different audiences in the community; developers might have different needs/thoughts than catalogers, for example.
  - J.Lundgren: Suggestions for strategic plan could also include some big picture things, like security (e.g. multifactor authentication, protections against ransomware, etc.) Also about increasing the development pool to compensate when people potentially leave the community, and the community being able to weather that.
  - C.Burton: There's also a trend about having fewer (or no) in-house technical staff.
  - G.Charlton: A suggestion to potentially investigate some outreach to peer organizations and projects like Folio and see how they're handling this. Another avenue would be to consider whether it would be beneficial/desirable to actively pursue academic institutions/libraries because they seem to be the ones more likely to have tech staff.
  - G.Charlton: Compliance is also another thing to consider, especially around accessibility.
  - G.Charlton: The subcommittee has discussed that although we don't have the means to hire full-time staff currently--such as an executive director or programmer--it's feasible that we could hire experts for specific projects. Such as an external audit, accessibility review, or web design services.

- C.Burton: The subcommittee will be doing a SWOT/PESTLE analysis and will meet August 5. Planning to put out the survey sooner rather than later, with the intention to have some results to present at the next TEP meeting.

## VII. New Business

- G.Charlton: In the next few months, would like to work on getting an independent audit and developing a process for doing those on a regular basis. No concrete proposal for this yet, but one will be forthcoming.

## VIII. Adjournment

L.Floyd moved to adjourn the meeting. G.Charlton seconds.

The meeting was adjourned at 2:40pm. The next meeting of the Board of the Evergreen Project will be August 19, 2021 at 2pm Eastern.

Respectfully submitted,  
Tiffany Little, *Secretary*