<div align="center">**Evergreen Governance Committee**
Conference Call
March 15, 2011, 1:00 p.m.</div>

Attendees

Sylvia Watson, Indiana State Library
Michele Montague, Grand Rapids Public Library
Dan Scott, Laurentian University
Lori Bowen Ayre, Galecia Group
Galen Charlton, Equinox Software
Tim Daniels, LYRASIS
Amy Terlaga, Bibliomation
Jim Corridan, Indiana State Library
Stephen Elfstrand, Minnesota PALS
Steve Wills, LYRASIS
Elizabeth McKinney, GPLS
Chris Sharp, GPLS

Communications Committee

- built a survey
- trying to get clearer priorities
- open through the 17th
- invites all in this group to fill out the survey
- hit squad – short term issues
  - took what we learned from informal feedback
  - identified user groups
  - compared functional & content requirements vs. what's really on the website

Amy – can send spreadsheet of results of analysis – will be going over at next meeting
will be making recommendations based on findings.

Conference Committee

137 attendees as of Monday 3/14

Hotel issue – possibly booked

Developing extra-curricular/evening activities

PowerPoint presentations for flash drives due March 31

Documentation

GPLS/ESI acquisitions/serials documentation

- ESI will follow up in 30 days with any changes
- providing documentation in a format closer to the official documentation

Software Freedom Conservancy

- outstanding issues?
- Signing:
    - Amy Terlaga
    - Stephen Elfstrand
    - Michele Montague
    - Lori Bowen Ayre
    - Galen Charlton
    - Dan Scott
    - Steve Wills
    - Tim Daniels

Rules of Governance:

- should we make a standing meeting at the Evergreen Conference?
    - Concern about whether the conference occurs in the spring every year.
    - Elections should not depend on the physical presence of the voters
    - A one month advance notice of the meeting/voting

- 30 days prior to meeting – send governance agreement
- discussion about whether or not we need a community-wide vote to move forward

Agenda

- present our work from this year
- SFC
- rules of governance
- how we see us moving forward
- elections for 2012
- committee reports – subset of #1

Next meeting: in person at the 2011 Evergreen Conference!

Wednesday, April 27