

Regular Meeting of the Board of the Evergreen Project

February 18, 2021 @ 2pm Eastern / 11am Pacific

I. Call to order

J. Boyer called the meeting to order at 2:02pm.

II. Roll call

The members present were:

- Jason Boyer
- Jessica Woolford
- Galen Charlton
- Tiffany Little
- Chris Owens
- Jeanette Lundgren
- Debbie Luchenbill
- Chris Burton
- Anna Goben

Members absent:

- None

Guests present:

- Andrea Buntz-Neiman
- Rogan Hamby

III. Approval of Minutes

- Minutes of the 1/19/21 meeting are here:
<http://evergreen-ils.org/meetings/evergreen/2021/evergreen.2021-01-21-14.03.html>
- D.Luchenbill moved to accept the minutes as written. Seconded by G.Charlton.
- **ACTION:** Minutes approved.

IV. Treasurer's report

Written report provided here:

https://docs.google.com/document/d/1_aNTWYyPnfWpeLCACefjOUgLOXdC4dvQVfeKNt3xwUg

- Registration revenue has begun coming in from the upcoming conference. Current estimate is about \$400 to date.
- Previous actions still in progress: Finish getting the donor acknowledgement letters sent out and preparing the official 990. Anticipate to have the 990 available for Board review by the next Board meeting.

V. Committee reports

Release Team (G.Charlton)

Release team has decided to push the release back a couple of weeks to get some more features included. New general release date will be April 14. Bug Squashing week will be the week of April 15.

Outreach Committee (R.Hamby)

Written report here: <http://list.evergreen-ils.org/pipermail/board/2021-February/000227.html>

- Conference is the major planning event going on currently.
- Annual Report is also underway.
- There will be a page in the Annual Report reserved for donors to the project. Will probably have a discussion later with the Board about how to acknowledge these donors.
- Ready to move ahead with Redbubble store when it's set up, and will ask G.Charlton for assistance with financials. No current timeline for setup, but if it's ready in time for the conference can plan on doing a T-shirt for the conference.

Fundraising Subcommittee (G.Charlton)

- The conference is becoming one of the first major direct fundraisers
- Fundraising ideas will be related to strategic plan

Conference committee (A.Neiman)

Written report here:

<https://docs.google.com/document/d/1Gh2C0bvddCKnjPNUEDJTVoG5Py6F91QZBLKm3m1-Np4/edit>

- Last week conference registration opened as well as the call for sponsorships and proposals.

VI. Old Business

SFC Transition

- J.Boyer: SFC has not gotten in touch with Dilly. Suggested to attempt to contact them again via their Helpdesk ticket system, and if we get no response within a week to start sending certified letters.
- **ACTION:** J.Boyer will reach out to Dilly to present this plan of action.

Conference cancellation

- J.Boyer: MOBIUS has indicated willingness to have their attorney handle communication with the hotel.
- Going forward, MOBIUS will draft a letter of response to the hotel and handle further communication. They will also include TEP's attorney in any discussions.

Strategic Planning

- J.Boyer: Called for a subcommittee to be gathered to discuss this.
- G.Charlton, C.Burton, D.Luchenbill, and T.Little will form the subcommittee.
- **ACTION:** The subcommittee should plan to meet before the next meeting of the Board.

2021 Elections (J.Woolford)

- J.Lundgren sent out a call for nominations last Monday, and another will go out this coming Monday.
- Please encourage people that would be good Board members to self-nominate or nominate them yourself.
- Nominations will be open until February 26, 2021. After that will start the voter registration process, followed by voting.

VII. New Business

None presented.

VIII. Adjournment

J.Boyer adjourned the meeting at 2:23pm. The next meeting of the Board of the Evergreen Project will be March 18, 2021 at 2pm Eastern / 11am Pacific.

Respectfully submitted,
Tiffany Little, *Secretary*