

Regular Meeting of the Board of the Evergreen Project

August 19, 2021 at 2pm Eastern / 11am Pacific

I. Call to order

C.Burton called the meeting to order at 2:03pm.

II. Roll call

Members Present	Members Absent	Guests
L.Floyd J.Knueven K.Greenleaf-Martin C.Burton D.Luchenbill G.Charlton T.Little	J.Lundgren C.Owens	Rogan Hamby Jason Boyer

III. Approval of Minutes

- Minutes from the July 15 and June 17 meetings are here:
 - June:
https://docs.google.com/document/d/1H3z8vpGGVwIyOWxyLh7fWQJVv7MPW-fAwZwfV3_giPc/edit#
 - July:
<https://docs.google.com/document/d/1eGZlAy9JglhXa49dAEchAHkeXYcjAaELf5eUc9w5CUw/edit>
- J.Knueven was not present at the July meeting.
- L.Floyd motioned to approve the June and July minutes with the above change. Seconded by K.Greenleaf-Martin.
- Discussion: None.
- **ACTION:** Minutes approved.

IV. Treasurer's report

- No notable change to financial position since previous meeting other than Quickbook invoices.
- J.Lundgren now has a copy of an invoice to pass to the SFC, in the amount of \$20,575.
- Our financial books with SFC have not been updated since November 2020, so the SFC might have a slightly different amount of how much they are holding on our behalf.
- K.Greenleaf-Martin, J.Knueven, G.Charlton held another meeting of the financial task force.
 - Working toward establishing some written procedures
 - Also working on a formal budget request for later this year, likely to include a request for funding for an audit.
 - K.Greenleaf-Martin: Emailed MOBIUS for a recommendation for an accountant or CPA firm chartered in Missouri.
 - D.Luchenbill: This has been passed to our bookkeeper, who will provide information on the firm that MOBIUS uses.
 - K.Greenleaf-Martin: Also discussed doing some longer term financial planning and multi-year goals for the Board in terms of financial stability. Still under discussion.

V. Committee reports

Release Team (G.Charlton)

- Roadmap and schedule for 3.8 has been updated on the wiki.
- Successful Feedback Fest, looking like 3.8 will have a number of enhancements, particularly Angular enhancements.

Outreach Committee (R.Hamby)

- Written report is here:
<http://list.evergreen-ils.org/pipermail/board/2021-August/000281.html>
- A Wordpress site has been installed by Evergreen Indiana to start testing with the new website redesign.
- First meeting for the website redesign will be the September Outreach meeting.
- The Hackaway is still on track.

Conference Committee (D.Luchenbill)

- All members of the last site selection committee are still willing to continue on the committee for the anticipated in-person 2023 conference.
- D.Luchenbill and Amy Terlaga are willing to continue on the standing conference committee, but the other current members declined to continue at this time. A search for new members will need to be conducted.
- **ACTION:** D.Luchenbill or other Board volunteer will put out a call for volunteers from the community to serve on the standing conference committee.

Fundraising Subcommittee (G.Charlton)

- This is currently an arm of the financial controls and strategic planning subcommittees, since it is dependent on the work of those committees.

Bylaws Subcommittee (L.Floyd)

- No update.

Strategic Planning Subcommittee (C.Burton)

- Survey was sent out a couple of weeks ago. So far there are 101 responses.
- Next step is to look at survey responses and come up with a list of suggestions.

VI. Old Business

SFC Transition (G.Charlton)

- Next step will be the request to start transferring assets from the SFC. Theoretically should be straightforward; a writing of a check and handing over DNS info, and a process to transfer the trademark.
- C.Burton: Is getting out assets the last step to the process?
 - G.Charlton: Yes, other than any press releases that we might want to make.

Conference cancellation (D.Luchenbill)

- No update.

VII. New Business

- None presented.

VIII. Adjournment

D.Luchenbill moved to adjourn the meeting. L.Floyd seconded.

The meeting was adjourned at 2:18pm. The next meeting of the Evergreen Project Board will be September 16, 2021.

Respectfully submitted,
Tiffany Little, *Secretary*