

Regular Meeting of the Board of the Evergreen Project

January 20, 2022 at 2pm Eastern / 11am Pacific

I. Call to order

J.Lundgren called the meeting to order at 2:01pm.

II. Roll call

Present	Absent	Guests
Jeanette Lundgren Tiffany Little Chris Burton Chris Owens Joe Knueven Katie Greenleaf-Martin Galen Charlton	Lynn Floyd Debbie Luchenbill	Rogan Hamby Jason Boyer Gina Monti

III. Approval of Minutes

- Minutes from the 12-16-2021 meeting are here:
<https://wiki.evergreen-ils.org/doku.php?id=governance:minutes:2021-12-16#minutes>
- C.Burton moved to accept the minutes. J.Knueven seconded.
- **ACTION:** Minutes approved.

IV. Treasurer's report (G.Charlton)

- Recent bills are a few invoices from the attorney to be paid imminently
- Starting work on tax filing with intention to have a draft ready for Board review

V. Committee reports

Release Team (G.Charlton)

- Should have 3.9 release team announced by the next Board meeting
- Expecting a slightly later general release, more of a late rather than early spring
- Angular patron interface is very close

Outreach (R.Hamby)

- Now that there are dates for the online conference, there is a target for the reskinning of the website and the Annual Report release
- All other projects proceeding as normal.

Conference Committee (Gina Monti)

- Dates will be June 13 as the preconference, through the 17th with the Hackfest on the 17th
- Looking to get registration open sometime next month (Feb)
- Theme is "Shaping Our Future"
- Platform will continue as Hop.in.
- Any ideas for a keynote speaker, forward to K.Greenleaf-Martin.

Bylaws Subcommittee (L.Floyd)

- No update.

Strategic Planning Subcommittee (C.Burton)

- Hopefully will be meeting next week or shortly thereafter to review survey results
- Around 127 responses to survey

VI. Old Business

SFC transition (J.Lundgren)

- G.Charlton: Fund transfers have not happened yet. J.Lundgren will follow up as necessary. Deadline is 30 days.

- J.Lundgren: For the trademark, spoke to another attorney who has expertise in that area. Suggesting a \$500 flat fee to review the agreement, prepare schedule of marks, and record agreement with trademark office.
 - G.Charlton: Is the fee inclusive of the trademark assignment fees due to the government?
 - **ACTION:** J.Lundgren will confirm if the fee includes these assignment fees.
- G.Charlton moved that the Board approve an expenditure of up to \$600 to effectuate the transfer of the trademarks from the SFC. Seconded by J.Knueven. **MOTION CARRIES.**
- G.Charlton was given as the trademark contact.
- **ACTION:** J.Lundgren will follow up with trademark attorney to begin process.
- G.Charlton proposed to establish a trademark evergreen-ils.org email address for all trademark matters, as well as formalizing a trademark protection subcommittee.
 - Work by the subcommittee could include actively looking for misuse of the trademark
 - Ad hoc committee was agreed to be sufficient for right now, but agreement to later have a bylaws change to make it a standing committee.
 - K.Greenleaf-Martin made a motion to form an ad hoc committee to monitor the transfer of the trademarks and begin trademark enforcement. Seconded by G.Charlton. **MOTION CARRIES.**
 - G.Charlton suggested that all of the current Board members be appointed to the ad hoc committee.
 - General agreement that the trademark enforcement subcommittee should be added to the agenda as a standing committee report.

VI. New Business

Elections (J.Lundgren)

- G.Charlton at the last bylaws committee meeting, the suggestion was to normalize the Board turnover around April or May regardless of when the conference is held.
- J.Knueven made a motion to set the cycling date as April 21 and that would effectively be the annual meeting called for in the bylaws. C.Burton seconded. **MOTION CARRIES.**
- J.Lundgren and G.Charlton will work on the elections this year. J.Lundgren will plan on getting out a call for nominations out before the next Board meeting.
- There are 4 open seats. Members cycling off: Chris Burton, Chris Owens, Galen Charlton, Tiffany Little.

VII. Adjournment

G.Charlton motioned to adjourn. T.Little seconded.

J.Lundgren adjourned the meeting at 2:41pm. The next meeting of the Evergreen Project Board will be held February 17, 2022.

Respectfully submitted,
Tiffany Little, *Secretary*