Regular Meeting of the Board of the Evergreen Project
May 19, 2022 at 2pm Eastern / 11am Pacific

I. Call to order
J.Lundgren called the meeting to order at 2:01pm

II. Roll call

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Jeanette Lundgren</td>
<td>Galen Charlton</td>
<td>Gina Monti</td>
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<td>Kate Coleman</td>
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<td>Rogan Hamby</td>
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<td>Ruth Frasur</td>
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<td>Chris Sharp</td>
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<td>Katie Greenleaf-Martin</td>
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<td>Joe Knueven</td>
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<td>Debbie Luchenbill</td>
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III. Approval of Minutes
- Minutes from 4/21 are here:
  - https://docs.google.com/document/d/1Rx4PSZC2wlpv9Iy4CCzy1onjrLse65zRINvSe9v04Vg/edit?usp=sharing
- K Coleman moved to accept minutes. R. Frasur seconded.
- **ACTION:** Minutes approved.

IV. Treasurer's report (G.Charlton)
- 2022-05 TEP Treasurer's Report
  - See narrative of activities in report
V. Committee reports

Release Team (G.Charlton)
  ● Mike Rylander cut the release candidate, Andrea is working on the release notes.

Outreach (R.Hamby)
  ● Current focus is on the conference.
  ● Annual Report will be released at the conference, that work is ramping up.
  ● Planning to revisit offering merchandise now that the SFC transition is complete.

Conference Committee (G. Monti)
  ● Early bird registration is now closed. Have had 34 pre-conference registrations and 153 regular registrations.
  ● Coordinating moderators; finalizing schedule and sponsorships.
  ● D.Luchenbill: Debbie sent out the call for proposals again–has had questions from 2 sites.
  ● Hackaway - plan is to be online for 2022 and back in Indiana for 2023.

Bylaws Subcommittee
  ● Meeting scheduled for 5/31 at 10am

Strategic Planning Subcommittee
  ● No update. R. Frasur will join G. Charlton and D. Luchenbill – Ruth will schedule a meeting between now and June TEP meeting.

Trademark
  ● J. Lundgren hasn’t gotten any volunteers; C. Sharp will join, G. Charlton may continue to serve; C. Sharp will send out another call for volunteers and coordinate a meeting

VI. Old Business

SFC transition (J.Lundgren)
  ● ALL DONE! (remove from next agenda)
Elections (J.Lundgren)

- R. Hamby is running for currently vacant seat – voting is open and will close next Tuesday. 40 votes so far, with another reminder going out tomorrow.
- J. Lundgren will announce the results next week.

VI. New Business

- Administrative Miscellaneous:
  - Do we need to do a filing for the state of MO? D. Luchenbill will research.

VII. Adjournment

R. Frasur motioned to adjourn. D Luchenbill seconded.

J.Lundgren adjourned the meeting at 2:28pm. The next meeting of the Evergreen Project Board will be held June 16, 2022.

Respectfully submitted,
Katie Greenleaf Martin, Secretary